

12 MAR 1964

MEMORANDUM FOR: General Carter

1. Pursuant to our recent conversation concerning "problem people," Jack Barman, Larry Houston, Bob Bannerman, John Tietjen, Emmett Echols, and I have discussed this at some length. We are agreed that:

- a. We have a number of problem cases.
- b. Supervisors, at least in 1964, are not going to ensure that they are properly disposed of from an Agency point of view.
- c. We need some way to force Agency consideration of these cases whether or not the command channel desires.

2. We propose to use the Agency Disposition Board already in existence for this purpose. No changes in regulations, etc., are necessary.

3. We believe that your signature on the attached paper would be an important first step to strengthen the hand of the Director of Personnel in moving in on these cases. By distribution to the other Deputy Directors, which we would propose, the word would be passed rather quickly that we are no longer going to leave to the individual supervisor or component head the decision as to whether an individual employee should be considered for suitability by an Agency mechanism. In addition, the supervisor would be put on notice that, unless he faces up to his responsibilities, the reasons therefor are also going to be investigated, reported, and acted upon.

4. Request signature.

Signed

L. K. White

DD/S:LKW:jrf

Distribution:

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DD/S 64-1487 - Memo dtd _____ to D/Pers fr A-DCI, subj: "Supervisory Performance in Matters of Employee Performance and Behavior"

TRANSMITTAL SLIP		13 March 1964
TO: (See below)		
ROOM NO.	BUILDING	EXTENSION
7 D 26	HQ	5454
REMARKS		
<p>I think it would be helpful to Emmett Echols in carrying out the duties assigned to him by this memorandum if you would give its content fairly wide dissemination within your (Directorate, Office, Staff).</p> <p style="text-align: right;">LKW</p>		
FROM: Deputy Director for Support		
ROOM NO.	BUILDING	EXTENSION
7 D 26	HQ	5454
FORM NO. 241 1 FEB 63		
REPLACES FORM 38-4 WHICH MAY BE USED.		
GPO 1957-O-488445 (47)		

DD/S:LKW:sbo

Distribution:

- 0 ea to DD/I, DD/P, DD/S&T, IG, OGC, and ea DD/S Office Head except D/Pers w/cy of DD/S 64-1487
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DD/S 64-1487 - Memo dtd 13 Mar 64 to D/Pers fr A-DCI,
 subj: Supervisory Performance in Matters of Employee
 Performance and Behavior